



HARDIN COUNTY
Board of Supervisors

Wednesday, February 26, 2020

1. 8:30 A.M. Public Hearing – FY 2020/2021 Assessor's Budget
Courthouse Large Conference Room
2. 9:00 A.M. Call To Order
Courthouse Large Conference Room
3. Pledge Of Allegiance
4. Approval Of Agenda
5. Approval Of Minutes

Documents:

[5A_02-19-2020 MINUTES.PDF](#)
[5B_02-19-2020 MINUTES_WORK SESSION.PDF](#)
[5C_02-24-2020_MINUTES.PDF](#)

6. Approval Of Claims For Payment

Documents:

[6_VENDOR PUBLICATION REPORT 2-26-20.PDF](#)

7. Utility Permits & Secondary Roads Department
8. Resolution – Approve Contract For Bridge Rehabilitation Project FM-C042(98)—55-42

Documents:

[8A_RESOLUTION TO SIGN CONTRACT 16095.PDF](#)
[FM-C042\(98\)55-42 CONTRACT \(002\).PDF](#)

9. Approval Of Policy On Road Crossing For Manure Application Using Hoses Or Pipeline

Documents:

[9_2020 HARDIN COUNTY MANURE CROSSING PERMIT POLICY \(002\).PDF](#)

10. Economic Development Advisory Council Funding Request

Documents:

[10_LETTER RE SBDC FUNDING REQUEST.PDF](#)

11. Update On Commercial Tax Abatement Policy
12. Resolution – Appropriations Amendment Within Same Service Area

Documents:

[12_APPROPRIATIONS RESOLUTION AMENDMENT 2020.PDF](#)

13. Appointment To Iowa River Trail – Hardin Board
14. Approval Of Resignation And Request For Early Retirement Benefit – Secondary Roads

Documents:

[14_EARLY RETIREMENT INCENTIVE - JEFF STATE.PDF](#)

15. Change Of Status – Secondary Roads

Documents:

[15_CHANGE OF STATUS - SECONDARY ROADS.PDF](#)

16. Change Of Status – Sheriff's Office

Documents:

[16_CHANGE OF STATUS - SHERIFF.PDF](#)

17. Other Business
18. Public Comments
19. Adjournment/Recess
20. 9:30 A.M. Drainage
Courthouse Large Conference Room
21. 10:00 A.M. Meeting With DBI Services, Re: Herbicide Application
Courthouse Large Conference Room
22. 1:00 P.M. Meeting With Tom Schuetz, Group Services, Re: Employee Health Insurance
Courthouse Large Conference Room

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – FEBRUARY 19, 2020
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. Also present were Supervisors BJ Hoffman and Reneé McClellan; and Dave McDaniel, Machel Eichmeier, Jess Sheridan, Taylor Roll, Jessica Lara, Donna Juber, Bob Juber, Curt Groen, Dave Dunn, Matt Jones, Jody Anderson, Craig Coon, Mark Buschkamp, and Angela Silvey.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

Hoffman moved, McClellan seconded to approve the minutes of February 12, 2020. Motion carried.

McClellan moved, Hoffman seconded to approve the February 19, 2020 claims for payment. Motion carried.

Utility Permits:

Hoffman moved, McClellan seconded to approve Hardin County Utility Permit Applications 2020-004 and 2020-003 as presented. Motion carried. Both permits are on file in the Engineer's Office.

Secondary Roads Department: No report.

County Engineer Taylor Roll presented to the Board a comparison of Faris Brothers' and DBI Services' herbicide application proposals. DBI Services provided the lower quote and laid out multiple options. Questions were received from Donna Juber and Bob Juber. No action was taken.

Hoffman moved, McClellan seconded to approve the Iowa Individual Health Benefit Reinsurance Association Annual Report as presented. Motion carried.

McClellan moved, Hoffman seconded to approve the hiring of Sophia Lupkes, part-time Communications Dispatcher, at a rate of \$15.00/hour, effective 02/21/2020. Motion carried.

Public Comments: None.

Other Business:

Craig Coon, Iowa Falls Municipal Airport Manager, spoke about zoning considerations with respect to wind turbines and the current and future operations of the airport.

McClellan moved, Hoffman seconded to adjourn. Motion carried.

Lance Granzow, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – FEBRUARY 19, 2020
WEDNESDAY - 2:00 P.M.
COURTHOUSE SMALL CONFERENCE ROOM

At 2:00 p.m. the Board met for a health insurance work session. Present: Supervisors Lance Granzow, BJ Hoffman, and Reneé McClellan; and Jerry Kramer; Dave Dunn; Don Knoell; Lori Kadner; Becca Junker; Tom Schuetz, Group Services; Denise Ballard, Iowa Governmental Health Care Plan; Machel Eichmeier; and Angela Silvey.

The meeting was held to review, compare, and discuss Wellmark health insurance plans as offered through Group Services, the County's current benefits administrator, and through Iowa Governmental Health Care Plan.

Tom Schuetz was unable to provide updated numbers and will meet again with the Board on February 26, 2020. No action was taken.

At 3:22 p.m. Hoffman moved, McClellan seconded to adjourn. Motion carried.

Lance Granzow, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – FEBRUARY 24, 2020
MONDAY - 2:30 P.M.
COUNTY ATTORNEY'S OFFICE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. Roll was called and those present were Supervisors Granzow, BJ Hoffman, and Reneé McClellan. Also present: Darrell Meyer and Angela Silvey.

Hoffman moved, McClellan seconded to go into closed session pursuant to Iowa Code Sections 21.5(1)(a) and (c) and 11.42. Roll Call Vote: "Ayes" Hoffman, McClellan, and Granzow. "Nays" None. Motion carried.

Following discussion, Hoffman moved, McClellan seconded to return to open session. Roll Call Vote: "Ayes" Hoffman, McClellan, and Granzow. "Nays" None. Motion carried.

At 3:13 p.m. McClellan moved, Hoffman seconded to adjourn. Motion carried.

Lance Granzow, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor

Claims Payable - February 26, 2020

AgVantage FS	\$45,957.67
Alliant Energy	\$21,816.52
Andy Jass	\$15.00
Angela De La Riva	\$561.95
Becca Junker	\$85.68
Beth Shanks	\$17.00
Black Hills Energy	\$435.38
Bud Crosser Snowplowing	\$640.00
Cam Spray	\$100.82
Carstens Plumbing & Heating Co Inc	\$2,584.82
Central Lock & Key, Inc	\$425.00
CenturyLink	\$16.71
CenturyLink	\$826.24
Cintas	\$862.12
Cintas Corporation	\$150.59
City of Iowa Falls	\$87.58
City of Union	\$150.00
Connie J Mesch	\$50.00
Cooley Pumping LLC	\$95.00
Don's Truck Sales Inc	\$162.14
Franklin County Sheriff	\$61.00
Franklin Rural Elec Co-Op	\$25.14
GECRB/AMAZON	\$640.85
Government Forms and Supplies	\$1,314.00
Hansen Family Hospital	\$620.00
Hawkeye West Pest Control	\$60.00
Hy-Vee	\$116.61
IAPRA	\$300.00
Interstate Batteries	\$121.25
ISAC	\$190.00
ISSDA	\$250.00
John Deere Financial	\$4,818.47
John L McCarter	\$193.95
Kit Paper	\$40.00
Lawson Products Inc	\$676.38
Martin Marietta Aggregate	\$13,709.46
Mid American Energy	\$35.71
Midland Power Cooperative	\$1,903.21
Murphy Tractor & Equipment	\$2,756.87
NAPA Auto Parts	\$1,275.16
Quaker Security LLC	\$1,275.00
Quality Automotive Inc	\$36.50
Racom Corporation	\$111.24
Ray O'Herron Co. Inc.	\$36.23
Royle H Duncan	\$45.00
Safety X-treme, LLC	\$1,446.85
Scott County Sheriff	\$31.72
Scott Ellingson	\$45.00
South Hardin Signal Review Inc	\$44.00
Storey Kenworthy	\$113.22
Summit Food Service LLC	\$3,919.85
Theisens	\$388.43
Thomson Reuters - West	\$54.56
Times Citizen	\$329.66
Van Wall Equipment	\$71.98
Windstream Communications	\$1,086.27
Winters Septic Service	\$550.00

Grand Total

\$113,733.79

**Lance Granzow, Chair
Board of Supervisors**

**Jessica Lara
Hardin County Auditor**

RESOLUTION 2020-_____

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes that FM-C042(98)—55-42, hereafter referred to as “the project” is in the best interest of Hardin County, Iowa, and the residents thereof. The project is defined as a Bridge Deck Replacement, located on County Highway S62, over the South Fork of the Iowa River, Section 5, T-86N, R-19W; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Hardin County and its citizens, all as provided for in and permitted by Section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Peterson Contractors, Inc. of Reinbeck, Iowa in the amount of \$1,072,891.95 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Hardin County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Taylor Roll, the Engineer for Hardin County, Iowa, be and is hereby designated authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Passed and Approved this 26th day of February, 2020 at the Large Conference Room, Hardin County Courthouse, Eldora, Iowa.

Board of Supervisors of Hardin County, Iowa

Lance Granzow, Chair

Renee McClellan

BJ Hoffman

ATTEST:

Jessica Lara, County Auditor

CONTRACT

Letting Date: Feb 18, 2020 10:00 A.M.

Contract ID: 42-C042-098

Call Order No.: 011

County: HARDIN

Project Engineer: HARDIN COUNTY ENGINEER

Cost Center: 801000

Object Code: 890

DBE Commitment: \$0.00

Contract Work Type: RECONSTRUCTION - BRIDGE DECK REPLACEMENT

This agreement made and entered by and between the Contracting Authority,

BOARD OF SUPERVISORS OF HARDIN COUNTY

and Contractor,

PETERSON CONTRACTORS INC.

Vendor ID: PE320

City: REINBECK

State: IA

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed herein, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto.

Contractor, for and in considerations of \$ 1,072,891.95 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set fourth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Contract Time of this Contract and assigned Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid Contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.



02/24/2020 11:52:05

AASHTOWare Project™ Version 4.2.2 Revision 034

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Contract Project(s)

Contract ID: 42-C042-098

Call Order No.: 011

Letting Date: Feb 18, 2020 10:00 A.M.

Project Number: FM-C042(98)--55-42

County: HARDIN

Project Work Type: RECONSTRUCTION - BRIDGE DECK REPLACEMENT

Accounting ID: 36617

Location: On S62 Over S. Fork Iowa River from D55 North 0.5 Miles i n NE S5 T86 R19

Route: S62

Non-Federal Aid - Predetermined Wages are not in Effect

Contract Time

Contract ID: 42-C042-098

Call Order No.: 011

Letting Date: Feb 18, 2020 10:00 A.M.

Site ID	Site Details	Liquidated Damages
00	Late Start Date 04/06/2020 120 WORK DAYS	\$1,000.00

(*) - Indicates Cost Plus Time Site. See Schedule of Items for Cost Per Unit

Notes

Contracts ID: 42-C042-098

Call Order No.: 011

Letting Date: Feb 18, 2020 10:00 A.M.

Notes :

There are no notes for this contract.

Contract Addenda

Contract ID: 42-C042-098

Call Order No.: 011

Letting Date: Feb 18, 2020 10:00 A.M.

The following is a list of Contract Addenda:

18FEB011.A01

Contract Specifications List

Page 1 of 1

Contract ID: 42-C042-098**Call Order No.:** 011**Letting Date:** February 18, 2020 10:00 A.M.

Note	Description
001.2015	*** STANDARD SPECIFICATIONS -- SERIES 2015 *** The Iowa Department of Transportation STANDARD SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION, SERIES 2015, plus applicable General Supplemental Specifications, Developmental Specifications, Supplemental Specifications AND Special Provisions shall apply to construction work on this contract.
500.01	*** WINTER WORK *** The free time allowed between November 15 and April 1 will not be permitted on this project. The Contractor shall work during the winter on all working days as defined in Article 1101.03 'Working Day'.
GS-15009	GENERAL SUPPLEMENTAL SPECIFICATIONS FOR HIGHWAY AND BRIDGE CONSTRUCTION



Contract Schedule

Contract ID: 42-C042-098

Awarded Vendor: PE320

PETERSON CONTRACTORS INC.

SECTION 0001

**ITEMS FOR A 292' X 26' CONTINUOUS STEEL I-BEAM
BRIDGE WIDENING TO 29'-6"**

\$1,072,891.95

Alt Set ID:

Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0010	2102-2625000 EMBANKMENT-IN-PLACE	630.000 CY	40.00		25,200.00	
0020	2105-8425015 TOPSOIL, STRIP, SALVAGE AND SPREAD	410.000 CY	23.00		9,430.00	
0030	2121-7425020 GRANULAR SHOULDERS, TYPE B	65.000 TON	50.00		3,250.00	
0040	2123-7450020 SHOULDER FINISHING, EARTH	2.000 STA	2,200.00		4,400.00	
0050	2301-0690210 BRIDGE APPROACH, TWO LANE	444.800 SY	146.00		64,940.80	
0060	2401-6750001 REMOVALS, AS PER PLAN	LUMP SUM			150,000.00	
0070	2402-2720000 EXCAVATION, CLASS 20	80.000 CY	50.00		4,000.00	
0080	2403-0100010 STRUCTURAL CONCRETE (BRIDGE)	286.300 CY	1,071.00		306,627.30	
0090	2404-7775005 REINFORCING STEEL, EPOXY COATED	102,454.000 LB	1.10		112,699.40	
0100	2408-7800000 STRUCTURAL STEEL	9,071.000 LB	8.40		76,196.40	
0110	2413-1200000 STEEL EXTRUSION JOINT WITH NEOPRENE	36.600 LF	375.00		13,725.00	
0120	2413-1200100 NEOPRENE GLAND INSTALLATION AND TESTING	36.600 LF	35.00		1,281.00	

Contract Schedule

Contract ID: 42-C042-098

Awarded Vendor: PE320

PETERSON CONTRACTORS INC.

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Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0130	2414-6424124 CONCRETE OPEN RAILING, TL-4	624.600 LF	63.00		39,349.80	
0140	2426-6772016 CONCRETE REPAIR	200.000 SF	120.00		24,000.00	
0150	2505-4008120 REMOVAL OF STEEL BEAM GUARDRAIL	336.000 LF	13.00		4,368.00	
0160	2505-4008300 STEEL BEAM GUARDRAIL	100.000 LF	15.00		1,500.00	
0170	2505-4008410 STEEL BEAM GUARDRAIL BARRIER TRANSITION SECTION, BA-201	4.000 EACH	1,800.00		7,200.00	
0180	2505-4021010 STEEL BEAM GUARDRAIL END ANCHOR, BOLTED	4.000 EACH	300.00		1,200.00	
0190	2505-4021710 STEEL BEAM GUARDRAIL TANGENT END TERMINAL, LS-625	4.000 EACH	2,500.00		10,000.00	
0200	2507-2638650 BRIDGE WING ARMORING - EROSION STONE	46.000 SY	211.00		9,706.00	
0210	2508-0804000 BRIDGE CLEANING FOR PAINTING	LUMP SUM			3,500.00	
0220	2508-0805000 BLAST CLEANING OF STRUCTURAL STEEL	LUMP SUM			52,200.00	
0230	2508-0970000 CONTAINMENT	LUMP SUM			6,500.00	



Contract Schedule

Contract ID: 42-C042-098

Awarded Vendor: PE320

PETERSON CONTRACTORS INC.

SECTION 0001

**ITEMS FOR A 292' X 26' CONTINUOUS STEEL I-BEAM
BRIDGE WIDENING TO 29'-6"**

\$1,072,891.95

Alt Set ID:

Alt Mbr ID:

Contract Line Number	Item Number Item Description	Item Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0240	2508-0990000 PAINT WASTE TRANSPORT AND DISPOSAL	LUMP SUM			3,000.00	
0250	2508-0991000 PAINTING OF STRUCTURAL STEEL	LUMP SUM			44,155.00	
0260	2510-6745850 REMOVAL OF PAVEMENT	400.000 SY	23.00		9,200.00	
0270	2518-6910000 SAFETY CLOSURE	2.000 EACH	150.00		300.00	
0280	2526-8285000 CONSTRUCTION SURVEY	LUMP SUM			7,500.00	
0290	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	10.050 STA	265.00		2,663.25	
0300	2528-8445110 TRAFFIC CONTROL	LUMP SUM			4,800.00	
0310	2533-4980005 MOBILIZATION	LUMP SUM			70,000.00	
Total Bid:						\$1,072,891.95



Updated:
2/26/2020

Office Use Only
Manure Crossing Permit No _____
Expiration Date _____
Approved By _____

ROAD CROSSING PERMIT APPLICATION FOR MANURE APPLICATION USING HOSES OR PIPELINE IN HARDIN COUNTY, IOWA

This permit grants the applicant the ability to enter upon Hardin County right-of-way and/or cross under a Hardin County secondary roadway with a hose or pipeline to apply liquid manure from livestock facilities.

Applicant Name _____ Phone _____

Address _____ City/State _____

Email _____

Contractor Name _____ Phone _____

Manure Origin Location (E-911 System) _____

Manure Origin Section & Township _____

Approximate Duration _____

Provide a sketch of the operation, identifying all road names to be crossed, and the origin location

By signing below, the applicant agrees to having read and understood the Hardin County Policy for Road Crossings For Manure Application Using Hoses or Pipeline (effective February 26, 2020) and shall follow the requirements of said permit. Each permit requires an attached spill prevention and control plan and certificate of insurance in the amount of \$75,000.

Applicant Signature

Date

HARDIN COUNTY POLICY

ROAD CROSSING FOR MANURE APPLICATION USING HOSES OR PIPELINE

The purpose of this policy is to provide a guideline for responses to requests to cross Hardin County roads with hoses or pipeline for the application of liquid manure from livestock facilities. This policy is intended only for hoses and pipelines directly crossing Hardin County roads. It is not to be interpreted to allow the placement of hoses or pipeline in Hardin County road right-of-way in lieu of easements on private property, except for the purpose of crossing a waterway by means of culvert tops.

The applicant must meet the following conditions:

1. The applicant shall complete a Hardin County Manure Application Road Crossing Permit and submit it to the Hardin County Engineer for review. Each application shall include the following attachments:
 - a) Spill prevention and control plan. The spill plan should specify which drainage facilities will be protected from a potential liquid manure spill and how they will be protected.
 - b) Valid certificate of insurance in the amount of \$75,000.
2. The Hardin County Engineer or their designee will review the permit application and visit the proposed site to determine if existing drainage facilities may be utilized for the crossing. If existing drainage facilities are not appropriate for the crossing, an alternative crossing may be proposed. If no appropriate crossings are determined, a permit may be denied.
3. The applicant may construct or contract to construct a new crossing with a minimum 15" diameter corrugated metal pipe, following approval of the Hardin County Engineer. The exact location for a new crossing will be determined by the Hardin County Engineer to best provide proper drainage in the county right-of-way. All costs associated with a new crossing will be at the applicant's expense, unless it is determined to be a great benefit to the drainage of the county right-of-way.
4. Hardin County Secondary Roads will maintain a new crossing to the best of its ability along with the rest of the county drainage system.
5. If a proposed crossing does not provide a benefit to the drainage system, the Hardin County Engineer may determine it shall be placed at an elevation above the ditch bottom. Hardin County Secondary Roads will not be responsible for any maintenance on any culvert that does not benefit the drainage system of Hardin County.
6. In the event that a hose or pipeline is within 24 feet of the edge of a roadway, said hose or pipeline shall be marked with reflective cones at 20 foot intervals for the length of the span within the 24 foot proximity. Acceptable distances from the edge of a roadway differ, but a permit may be denied if a proper clear zone cannot be obtained.
7. Splices must be located a minimum of 100 feet from the edge of a stream bank within the county right-of-way.
8. The applicant is responsible for all costs in connection with any manure spills.
9. The applicant shall remove hoses or pipeline from the crossing culvert and road right-of-way within 48 hours following each use of the hose or pipeline for application.
10. The applicant's failure to comply with any of the conditions above or their spill prevention and control plan will result in the revocation of their permit.
11. The above policy renders the version from September 16, 2009 as null and void. The above policy will continue in effect until modified or revised by further action from the Hardin County Board of Supervisors.

APPROVED this 26th Day of February, 2020.

HARDIN COUNTY BOARD OF SUPERVISORS

Lance Granzow, Chair

Attest: Jessica Lara, Auditor



HARDIN COUNTY

Economic Development

ANGELA DE LA RIVA | DIRECTOR
1215 EDGINGTON AVENUE
ELDORA, IA 50627
PHONE: 641-373-0114
ADELARIVA@HARDINCOUNTYIA.GOV

January 21st, 2020

Board of Supervisors,

I am writing at the request of the Hardin County Economic Development Advisory Council who has recommended to the Board of Supervisors that the County provide \$2,500 in LOST dollars to help fund the North Central Iowa Small Business Development Center. In the past Hardin County has contributed to the SBDC for their assistance in Hardin County. The SBDC offers services including Business Planning, Customer Discover, Financing Opportunities, Cash Flow Projections, Financial Analysis, Loan Proposal Assistance, Business Growth Strategies, Marketing Strategies, Business Transition, Export Assistance and Startup Assistance. They also provide numerous, free, workshops including Search Engine Optimization, QuickBooks, Social Medial Strategies and Startup Basics.

These are all services will help both the IFADC and HCED by alleviating some processes and help expand our knowledge in these areas we can provide to Hardin County and will ultimately allow us to have a greater capacity to work on a greater number of projects.

Sincerely,

Angela De La Riva, Director

Hardin County Economic Development

WHEREUPON Board Member _____ moved that the following Resolution be adopted:

APPROPRIATIONS RESOLUTION AMENDMENT

RESOLUTION No. 2020 - _____

Due to moving money in the same service area on February 21, 2020 the following appropriation amendments shall be made.

Office or Department	Amended Appropriation Amount
Health Board	- \$2000
General Assistance	+\$2000

Motion was seconded by Board Member _____ and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this _____ day of _____, 2020.

Lance Granzow, Chairperson
Board of Supervisors

ATTEST:

Jessica Lara
Hardin County Auditor

VOLUNTARY EARLY RETIREMENT INCENTIVE

1. PURPOSE

The Hardin County Board of Supervisors desires to provide a voluntary early retirement incentive package to long-term Secondary Roads employees to assist with its management of staffing levels and costs. Further, it is the intent of the Board to provide this incentive only for the period specified herein and does not obligate the County to provide these benefits as a normal policy.

2. STATEMENT OF NON-DISCRIMINATION

The Board of Supervisors will not discriminate against any employee on the basis of age, gender, race, color, creed, religion, national origin, gender identity, sexual orientation or disability through the application or administration of this plan.

3. ELIGIBILITY

A regular full-time Secondary Roads employee is eligible for early retirement if the employee:

- a. Has reached 60 years old at the actual date of resignation/early retirement.
- b. Has worked a minimum of 20 continuous years as a regular full-time Secondary Roads employee for Hardin County, Iowa, during the period immediately preceding his/her application for an early retirement benefit.
- c. Resigns/retires effective not later than August 31, 2020.
- d. Has not received a notice concerning termination of his/her employment for cause.

4. APPLICATION

- a. Application materials must include the following forms:
 - i. Resignation and Request for Early Retirement Benefit.
 - ii. Release of Claims and Agreement Not to Reapply for Re-Employment Form. (This agreement does not prohibit the Board of Supervisors, at the request of a Department Head, from offering employment to the employee in the future.)
- b. All Application materials will only be accepted by the Board of Supervisors between May 1 and August 31, 2020.
- c. An employee's application for early retirement benefits is not, in itself, a resignation of a person's employment with the County nor does it require the Board of Supervisors to accept the application. However, acceptance by the Board of an employee's application for early retirement benefits will be considered a voluntary resignation and termination of his/her employment and will be considered final. If the Board does not accept the employee's application the employee's employment will continue.

5. LIMITATION ON NUMBER OF EMPLOYEES

- a. The Board of Supervisors is not required to accept all/any early retirement applications and accompanying resignations submitted. The Board has determined to accept only up to three (3) such applications. All applications for early retirement must be approved by and are at the discretion of the Board of Supervisors.

- b. Employees who are eligible may only apply between May 1 and August 31, 2020. Recipients will be determined on a first-come, first-served basis. In the event of simultaneous applications, the eligible employee with the greatest seniority as a Secondary Roads employee will have priority. If there is a tie between or among employees using the seniority rule, the tie will be broken by a random process.

6. EARLY RETIREMENT BENEFITS

- a. Early retirement benefits are offered as an inducement to, and consequence of, retirement and are not to be construed as a continuation of salary.
- b. An eligible employee who is approved for early retirement will continue in the County's group health insurance plan in accordance with Iowa Code Chapter 509A. Following an eligible employee's retirement, the County will make a monthly payment into the applicable retiree Health Reimbursement Arrangement (HRA) the monetary equivalent of the Employer's portion of the monthly health insurance premium for current employees through the earlier of either: December 31, 2021, the effective date the retiree switches to Medicare coverage, or the effective date the retiree discontinues Iowa Code Chapter 509A health insurance coverage.
- c. Nothing herein shall limit the County's ability to change the terms of its existing health insurance plan. This voluntary early retirement incentive in no way guarantees that a participating eligible employee will be provided any certain level of benefits during the time of the employee's participation in the insurance benefits covered by the early retirement program.

7. TERMINATION

This voluntary early retirement incentive shall terminate on August 31, 2020. Notwithstanding the termination of this incentive, employees who are granted benefits pursuant to this incentive will continue to receive such benefits as set forth herein.

RELEASE AND AGREEMENT TO NOT APPLY FOR RE-EMPLOYMENT

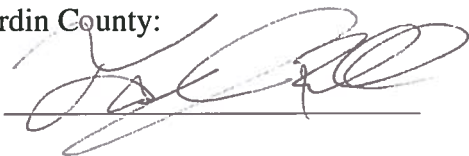
Hardin County (the "County") and Jeffrey State ("Employee") agree as follows:

- In consideration of the benefits to be provided to him/her in accordance with the Voluntary Early Retirement Incentive for the County's Secondary Roads employees, Employee agrees to immediately sign and submit a letter of resignation to be effective on May 1st, 2020.
- Employee is advised that he/she has the right to consult with an attorney prior to signing this Agreement.
- Employee hereby releases and discharges the County, the Board of Supervisors, and any and all officers, employees, representatives or agents of the County from any and all liability whatsoever including all claims, demands, or causes of action, including claims under the federal Age Discrimination in Employment Act and Older Workers Benefit Protection Act, which he/she has or may ever claim to have by reason of his/her employment with the County and the termination of his/her employment relationship with the County.
- Employee agrees that he/she will not apply for and will not be entitled to any re-employment by the County in any full-time or part-time capacity. If the County chooses to offer Employee another position of employment in the future, however, this Agreement need not prevent such re-employment.
- Employee agrees that this Agreement is entered into freely and voluntarily and solely in reliance upon his/her own knowledge, belief and judgment and not upon representations made by the County or others on its behalf.
- Employee shall have up to twenty-one (21) days to consider this Agreement and, once approved and signed, he/she shall have up to seven (7) days to revoke this Agreement in writing. Thereafter, this Agreement will be effective and nonrevocable once approved by the Board.

For Hardin County:

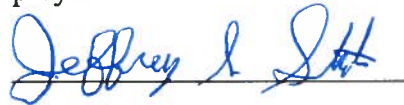
By: _____

Date: _____



2-19-2020

For Employee:



Date: _____

2-10-20

RESIGNATION AND REQUEST FOR EARLY RETIREMENT BENEFIT

I, Jeffrey L. State, born on 12/27/56, hereby submit my resignation to the Board of Supervisors of Hardin County, to take effect on 5/1/2020, and elect the early retirement benefits available to eligible full-time Secondary Roads employees of Hardin County.

This resignation is subject to the acceptance of my application for early retirement benefits.

Print Full Name: Jeffrey L. State

Signed: Jeffrey L. State Date: 2-10-20

The resignation and request for early retirement was accepted by the Board of Supervisors on the _____ day of _____, 2020, by action as noted in the minutes of the Board.

Chair
Hardin County Board of Supervisors



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 2/26/2020
Date

Name: Jeffrey State

Department: Secondary Roads

Address: 1005 Water

Position: Motor Grader Operator

Alden IA 50006
City State Zip Code

Salary/Hourly Rate: \$21.92 / hour

Fund: 20000 - Secondary Roads

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence
- Resignation
- Retirement
- Layoff
- Discharge

Other: Voluntary Early Retirement Incentive

Dates of Employment: 12/14/1992 to 5/1/2020
From To

Last Day of Work 5/1/2020
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: [Signature]
Elected Official or Department Head

2-24-2020
Date

Authorized by: _____
Board of Supervisors

Date

FILED

FEB 25 2020

HARDIN COUNTY AUDITOR

HARDIN COUNTY
Employee Change of Status Report

Please enter the following change(s) as of: 02-28-2020

Name: Caslavka, Rochelle

Address: Iowa Falls, IA

Department: Sheriff's Office

Position: Correctional Officer

Fund _____

Gross _____

Salary or Hourly Rate: \$16.76/hr

STATUS Full-time Permanent Part-time Temporary/Seasonal
Part-time

Reason for change:

- Hired Resignation
- Promotion Retirement
- Demotion Layoff
- Pay Increase Discharge

Leave of absence to: _____
(date)

Other:


Dates of Employment: From: _____ To _____

Last day of work will be: _____

Beyond the last day of work, the employee was (or will be) paid for:

Vacation:

Comp:

Authorized by:  Date: 02-24-2020
Elected Official or Department Head

Approved by: _____ Date: _____

HARDIN COUNTY
Employee Change of Status Report

FILED
FEB 25 2020
HARDIN COUNTY AUDITOR

Please enter the following change(s) as of: 02-28-2020

Name: Cheney, Brendan

Address: Iowa Falls, IA

Department: Sheriff's Office

Position: Correctional Officer

Fund _____

Gross _____

Salary or Hourly Rate: \$15.00/hr

STATUS () Full-time () Permanent Part-time () Temporary/Seasonal
Part-time

Reason for change:

() Hired () Resignation
() Promotion () Retirement
() Demotion () Layoff
() Pay Increase () Discharge

() Leave of absence to: _____
(date)

() Other:

Dates of Employment: From: 06-05-2019 To 02-28-2020

Last day of work will be: 02-28-2020

Beyond the last day of work, the employee was (or will be) paid for: None

Vacation:

Comp:

Authorized by:  Date: 02-24-2020
Elected Official or Department Head

Approved by: _____ Date: _____
Appropriate Board (If Applicable)

Brendan Chaney

Ryan Buseman
Lieutenant Hardin County Jail
1116 14th Ave
Eldora, IA 50627

Dear Lieutenant Buseman,

I am writing to inform you of my decision to resign from my position as a Correctional Officer for the Hardin County Jail.

I am informing you I need to be done by the end of this schedule on February 28th, 2020.

I have given this decision a lot of thought. I have decided that it is time for me to move on and follow my dreams as a firefighter/EMS. I'm working full-time with Iowa Falls Fire & EMS and will be playing for a firefighter position in Waterloo this Spring.

Please let me know if there is anything I can do before my last day of work. I would like to thank you and the Hardin County Sheriffs Office for this great opportunity. I wish you all the best for the future.

Thank you,

Brendan Chaney[

FILED

FEB 25 2020

HARDIN COUNTY AUDITOR

HARDIN COUNTY
Employee Change of Status Report

Please enter the following change(s) as of: 02-28-2020

Name: Evans, Matthew

Address: 2833 Bridgewater Road Bridgewater, IA 50837

Department: Sheriff's Office

Position: Correctional Officer

Fund _____

Gross _____

Salary or Hourly Rate: \$17.30/hr to \$15.00/hr

STATUS Full-time Permanent Part-time Temporary/Seasonal
Part-time

Reason for change:

- | | |
|---------------------------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Hired | <input type="checkbox"/> Resignation |
| <input type="checkbox"/> Promotion | <input type="checkbox"/> Retirement |
| <input type="checkbox"/> Demotion | <input type="checkbox"/> Layoff |
| <input type="checkbox"/> Pay Increase | <input type="checkbox"/> Discharge |
| <input type="checkbox"/> Leave of absence to: _____
(date) | |

Other: Full Time to Part Time Status

Dates of Employment: From: _____ To _____

Last day of work will be: _____

Beyond the last day of work, the employee was (or will be) paid for: _____

Vacation:
Comp:

Authorized by: 
Elected Official or Department Head

Date: 02-24-2020

Approved by: _____
Appropriate Board (If Applicable)

Date: _____

Correctional Officer 910 Matthew Evans

2/17/20

Dear Nick Whitmore,

Please accept this as a formal letter of resignation from my full time position here with the Hardin County Sheriff's Office Jail Division effective February 29th. Having served since late 2017, I am very grateful for the opportunities I have received to learn as much as I have about the field, and related fields of work. While I had never seen myself as working in Corrections prior to working here, I find that working with you and my fellow Officers has expanded my view of the field considerably. I appreciate that I have been able to learn more about Law Enforcement in general via contact with various Police Officers and Deputies through my position here and training completed for the job, and find the general 'security' aspect of the job to be quite fulfilling.

I have benefited from the mentorship of senior Officers and from each member of the Command Staff as opportunities for guidance around certain situations presented themselves. I appreciate that I have been molded into an Officer capable of performing well enough to have received promotion to a full-time position and for the experiences that my service here has provided me for the future.

I look forward to continue serving as a part time officer as full time positions are filled, helping during the transitional period as best as my schedule will allow.

Sincerely, and thank you,

Matthew Evans

FILED

FEB 25 2020

HARDIN COUNTY AUDITOR

HARDIN COUNTY
Employee Change of Status Report

Please enter the following change(s) as of: 02-28-2020

Name: Thieme, Brooke

Address: Iowa Falls, IA

Department: Sheriff's Office

Position: Correctional Officer

Fund _____

Gross _____

Salary or Hourly Rate: \$16.76/hr

STATUS Full-time Permanent Part-time Temporary/Seasonal
Part-time

Reason for change:

- Hired Resignation
- Promotion Retirement
- Demotion Layoff
- Pay Increase Discharge

Leave of absence to: _____
(date)

Other:

Dates of Employment: From: _____ To _____

Last day of work will be: _____

Beyond the last day of work, the employee was (or will be) paid for:

Vacation:
Comp:

Authorized by:  Date: 02-24-2020
Elected Official or Department Head

Approved by: _____ Date: _____